

Manchester Phoenix Supporters Club

Constitution

(Ratified 2014)

- **1. Name**

The name of the club shall be the “Manchester Phoenix Supporters Club” (referred to as ‘the Club’).

- **2. Objectives**

The objectives of the club are:

2.1 To promote and support the best interests of the Manchester Phoenix ice hockey team (referred to as ‘the Team’).

2.2 To promote and encourage good fellowship between members of the Club.

2.3 To promote and encourage good fellowship and understanding between the Club, the Team, and all supporters of the Team.

2.4 To promote and encourage a good fellowship and communication between other Teams and Supporters Clubs in our league

2.5 To invite and receive contributions and to raise funds to support the Team when it is deemed necessary by the Committee

- **3. Members**

3.1 The Club shall consist of adult members and junior members. There shall be no limit to the number of members.

3.2 Adult membership shall be open to any person who supports the Team and is aged 17 or over on the date that the Annual Subscription starts or subsequent application date (refer to rule 6.1).

3.3 Junior membership shall be open to any person who supports the Team and are aged under 17 on the date that the Annual Subscription starts or subsequent application date (refer to rule 6.1).

3.4 All members shall be deemed to accept and be bound by these rules.

- **4. Management**

4.1 The Club shall be managed by a Committee consisting of six members who must be at least 18 years of age and fall under the criteria of section 4.8

4.2 The Club will consist of

1 Chairman (Non-Executive Role)

1 Treasurer (Executive Role)

1 Secretary (Executive Role)

3 Committee Members (Executive Roles)

4.3 The above roles will be assigned by the selected committee at the first full Committee meeting after the AGM election.

4.4 As well as above roles, A Team Representative (i.e. a member of the Phoenix office/management team) may be present at all Club Meetings (non-executive/non voting role) to make suggestions to the committee and aid communication between the Club and the Team.

4.5 The Committee (other than the Team Representative) shall be elected at the Annual General Meeting (AGM) to serve for the following year and, subject to termination of office by resignation or otherwise, shall remain in office until their successors are elected at the next AGM following their election.

4.6 The Committee shall have the power to fill any casual vacancy (other than the Team Representative) that may occur.

4.7 The retiring members of the Committee shall be eligible for re-election.

4.8 Eligible candidates for the committee (other than the Team Representative) must be adult members, and must be a member of the Club on/from the 1st January of the year of the AGM that they wish to stand.

4.9 The current Committee shall be deemed to stand down at the close of the Annual General Meeting and pass on responsibility to the newly elected officers.

4.10 All members of the committee must sign a confidentiality/non-disclosure agreement on being elected.

- **5. Application for Membership**

5.1 Application for Adult membership or Junior membership shall be made, in writing, to the Committee in such form and providing such information as the Committee may from time to time require.

5.2 Every application for membership shall be considered by the Committee and can be accepted and rejected if there is just cause to do so. If rejection is required, the said applicant will be notified in writing explaining reason/just cause.

5.3 The Committee shall not elect any applicant to membership if prior to application, the committee has received from the Team written information setting out sufficient grounds that the Team does not wish the applicant to become a member of the Club.

- **6. Annual Subscriptions**

6.1 The annual subscriptions shall be payable from the 1st of September each year (or subsequent application date) and run to the 31st August the following year.

6.2 The subscription for membership shall be determined by the Committee.

6.3 Juniors (Persons aged 16 or less on the date that the Annual subscription becomes due, or subsequent application date) may get discounted membership.

6.4 The Family group membership shall be open to all groups of up to two adults and up to two juniors. The price for such membership shall be fixed at the cost of two adults and one Junior respectively.

6.5 In the event that a member(s) decides to resign (see 10.1) or is/are expelled from the club (see 9.1), annual subscriptions are non refundable.

- **7. Committee Meetings**

7.1 The Committee shall meet as often as it deems necessary and shall regulate the conduct of its business as it sees fit.

7.2 Meetings of the Committee may be cancelled by 3/6 of the Committee members.

7.3 Committee Meetings can only proceed if at least 3 of the 5 Executive members and 4 of the 6 Committee members (not including the Team Representative) are present.

7.4 The Chairperson shall preside over all Committee meetings. If he/she is not present, those Committee members present shall elect a Chairperson to preside at the meeting.

7.5 All decisions of the club shall be voted on by the committee's executive members and require a majority vote to succeed. In the event of a tie of votes, the Chairman (Non-Executive) will have the casting vote.

- **8 Bye-Laws**

8.1 The Committee may, from time to time, make, alter, and repeal bye-laws regulating the affairs of the Club, provided that such bye-laws do not contravene with the objectives of the Club (See 2.1). Any bye-laws shall be binding on all members of the Club as if they were part of the rules.

8.2 Such Bye-Laws shall be publicised either by:

8.2.1 Contacting each member individually in writing, through their contact details supplied on their application form, informing them of information/notice of said bye law:-or

8.2.2 Publishing information/notice of said bye-law in two consecutive home match night programmes of the team, prior to the introduction of the bye-law:-or

8.2.3 Posting information/notice of said bye-law in reasonably conspicuous place at venue of the Team at two consecutive home match nights prior to the introduction of the bye-law:-or

8.2.4 By giving notice at least two weeks before the day the bye-law is introduced by such means as is, in the reasonable opinion of the Committee, likely to come to the attention of the members.

- **9. Expulsion**

9.1 The Committee shall have power to expel any member(s) who shall offend against the rules/objectives of the Club or whose conduct shall, in the opinion of the Committee, render him/her/them unfit for membership of the Club.

9.2 Before any such member is expelled, the Secretary shall give him/her/them seven days written notice to attend a meeting of the Committee and shall inform him/her of the complaints made against them.

9.3 No member(s) shall be expelled without first having the opportunity of appearing before the Committee and answering complaints made against him/her/them, nor unless 3/5 of the Executive members of the Committee vote in favour of his/her/their expulsion.

9.2 The Committee shall give due consideration to the expulsion of a member under Rule 9.1 if requested to do so in writing by the Team, such written request to set out the Team's grounds for so requesting.

- **10. Resignation**

11.1 A member may resign his/her/their membership of the Club at any time by giving the Secretary notice in writing. The resigning member(s) annual membership subscription is non refundable.

11.2 A member of the Committee may resign as a member of the Committee at any time by giving notice, in writing, to the Committee to that effect.

- **11. Alteration of Rules**

11.1 The Committee shall have power to alter this constitution/the rules, but any said alterations shall take effect until this has been agreed by a majority vote at the Annual General Meeting or a Special General Meeting convened for the purpose.

- **12. Annual General Meetings**

12.1 An Annual General Meeting (AGM) of the Club shall be held in every year not later than 15 months after the date of the previous Annual General Meeting.

12.2 The AGM shall be convened in any one or more of the following ways:

12.2.1 Written notice of the AGM will be sent to the members via their contact details supplied on their application form, no later than twenty one days before the AGM:-or

12.2.2 by publishing information on the Club's website/social websites/forum pages no later than twenty one days before the date of the AGM:- or

12.2.3 by giving notice at least twenty one days before the date of the AGM by such means as is, in the reasonable opinion of the Committee, likely to come to the attention of the members.

12.3 The notice convening the Annual General Meeting shall be convened to transact the following business:-

12.3.1 to receive reports on the activities of the Club from the Committee and to receive and, if approved, adopt a statement of the Club's accounts to the end of the preceding year.

12.3.2 to consider and, if approved, sanction any duly made alteration of the Rules/Constitution.

12.3.3 to appoint the members of the Committee (other than the Team Representative).

12.3.4 to deal with any special matter which the Committee desires to bring before the members and to receive suggestions from the members for consideration by the Committee.

- **13. Special General Meetings**

13.1 A Special General Meeting of the Club may be convened at any time by either the Committee or by a requisition, in writing to the secretary, signed by not less than 30 current adult members, and shall be convened by the Committee within forty two days of receiving said requisition.

13.2 Special General Meetings can be called for any of the following purposes:

13.2.1 to consider and, if approved, sanction any duly made alteration to the rules/constitution.

13.2.2 to deal with any special matter which the Committee may desire to place before the members

13.2.3 to remove any member or members of the Committee (other than the Team Representative) from office and to fill any vacancy or vacancies caused by such removal.

13.2.4 to deal with any special matter which the members requiring the meeting may desire to place before the Club.

13.3 A Special General Meeting shall be convened in the same manner as an Annual General Meeting as set out in Rule 12.2.

- **14. Attendance and Voting At Meetings**

14.1 At all General Meetings the Chairperson shall preside. If he/she is not present, those Committee members present shall elect a Chairperson to preside at the meeting.

14.2 All members shall be entitled to attend all General Meetings. At the General Meetings, only adult members shall be able to vote, and shall each have one vote.

15.3 In the event of a tie in votes, the Chairperson, or person presiding at the meeting, will relinquish their vote.

- **15. Dissolution**

15.1 The club can be dissolved if deemed necessary by the members in a majority vote at a special general meeting.

15.2 If the Club shall be dissolved, all money and other property or assets owned by or held on behalf of the Club, after payment of all debts, and the costs of dissolution, shall be disposed of as determined by resolution of the members of a General Meeting.

- **16. Interpretation**

16.1 In these Rules, "he" shall, where appropriate, mean "she", "him" shall, where appropriate, mean "her", and "his", where appropriate, shall mean "hers".

- **17. Finance**

17.1 The Income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and in accordance with the Clubs objectives (See 2.1) and that the Club remains within budget.

17.2 The Treasurer shall keep an account of all income (including all takings, donations, contributions and bequests) and expenditure and submit accounts, duly examined, at the Annual General Meeting.

17.3 Bank accounts shall only be opened with the full approval of the committee. The Club may have as many bank accounts as the committee think necessary.

17.4 Bank withdrawals and payments of outgoings shall be made in the name of the Club against two signatures, one of which shall be the Treasurer and the other shall be any of the other Executive Committee members, subject to section 17.5.

17.5 No two people being voted signatories of the Club shall be married to each other, related to each other or cohabiting under the same roof.

17.6 All Committee members and their partners and assistants shall pay at the going rate for all social events attended irrespective of whether or not they are working at said event.

17.7 The Clubs Financial year will run from the 1st May through to the 30th April.

17.8 The Clubs financial report and a statement of the Clubs accounts will be made available to all members at the first General Meeting following the end of the financial year.