

Manchester Phoenix Supporters Club Constitution

1) Manchester Phoenix Supporters Club.

The name of the group shall be the ***Manchester Phoenix Supporters Club***, hereafter referred to as the ***Group***.

2) OBJECTS

The objects of the ***Group*** shall be:

- to support the Manchester Phoenix Ice Hockey Club, financially, in whatever way we can by raising funds from membership monies and fundraising events throughout the year;
- to encourage the goodwill and involvement of the Manchester Phoenix fanbase;
- to foster community spirit.

3) POWERS

In furtherance of the objects, but not otherwise, the Management Committee may exercise the power to:

- (i) Promote the Manchester Phoenix Ice Hockey club and to work together as a body to raise funds for the said club.
- (ii) To recruit volunteers as is necessary.
- (iii) Invite and receive contributions and raise funds where appropriate, to finance the work of the ***Group***, and to open a bank account to manage such funds.
- (iv) Publicise and promote the work of the ***Group*** and organise meetings, and social events.
- (v) To raise funds to help the Manchester Phoenix Ice Hockey club by sponsoring equipment and players as and when we can.
- (vi). Recruit volunteers (who shall not be members of the Management Committee) as are necessary to conduct activities to meet the objectives.
- (vii) Take any form of action that is lawful, which is necessary to achieve the objects of the ***Group***.

4) MEMBERSHIP

- (i) Membership shall be open to anyone who has an interest in assisting the ***Group*** to achieve its aim and is willing to adhere to the rules of the ***Group***.
- (ii) Where it is considered membership would be detrimental to the aims and activities of the ***Group***, the Management Committee shall have the power to refuse membership, or may terminate or suspend the membership of any member by resolution passed at a meeting. Members shall have the right to appeal via an independent adjudicator determined by mutual agreement of the management committee.
- (iii) Any member of the association may resign his/her membership by providing the Secretary with written notice.

5) MANAGEMENT COMMITTEE

- (i) The ***Group*** shall be administered by a management committee of no less than five (5) people and no more than ten (10), who must be at least 18 years of age. Committee members will be elected for a period of up to one year, but may be re-elected at the ***Groups'*** AGM.

6) OFFICERS

- (i) The ***Group*** shall have a committee consisting of:

The Chairperson

The Treasurer

The Secretary

and any additional officers the ***Group*** deems necessary to be at the meeting to carry out the required activities.

7) MEETINGS

- (i) The committee shall meet every month. Meetings shall enable the ***Group*** to discuss actions and monitor progress to date, and to consider future developments.
- (ii) All members shall be given at least fourteen (14) days' notice of when a meeting is due to take place, unless it is deemed as an emergency.
- (iii) Two-thirds of committee members must be present in order for a meeting to take place.

(iv) It shall be the responsibility of the Chairperson to chair all meetings or a designated deputy in his/her absence. All meetings must be minuted and accessible to interested parties.

(v) The AGM shall take place no later than three months after the end of the financial year. At least fourteen (14) days' notice must be given before the meeting takes place.

(vi) All members are entitled to vote at the AGM. Voting shall be made by either a secret ballot or a show of hands on a majority basis. In the case of a tied vote, the Chairperson or an appointed deputy shall make the final decision.

8) FINANCE

(i) Any money acquired by the **Group**, including donations, contributions and bequests, shall be paid into an account operated by the Management Committee in the name of the **Group**.

All funds must be applied to the objects of the **Group** and for no other purpose.

(ii) Bank accounts shall be opened in the name of the **Group**. Any deeds, cheques etc relating to the **Group's** bank account shall be signed by at least three (3) of the committee members.

(iii) Any income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and that the **Group** stays within budget. Official accounts shall be maintained, and will be examined annually by an independent accountant who is not a member of the **Group**. An annual financial report shall be presented at the AGM. The **Group's** accounting year shall run from 01 April to 31 March.

9) ALTERATION OF THE CONSTITUTION

(i) Any changes to this constitution must be agreed by a majority vote at a special general meeting.

(ii) Amendments to this constitution or dissolution of the **Group** must be conveyed to the

Secretary, formally in writing. The Secretary and other officers shall then decide on the date of a special general meeting to discuss such proposals, giving members at least four weeks (28 days) notice.

10) DISSOLUTION

(i) The **Group** may be dissolved if deemed necessary by the members in a majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to local charities or similar groups at the discretion of the Management Committee.

This constitution was adopted at a meeting held by **Manchester Phoenix Supporters Club**

on ----- by:

Signed: Chairperson

Signed: Treasurer

Signed: Secretary

Signed: Member

Signed: Member